**RS#15**

# Written Document Analysis Resource Sheet

| | |
|---|---|
| 1 | Type of Document (Check One):<br><br>☐ Newspaper  ☐ Map  ☐ Advertisement<br>☐ Letter  ☐ Telegram  ☐ Congressional Record<br>☐ Patent  ☐ Press Release  ☐ Census Report<br>☐ Memorandum  ☐ Report  ☐ Other _____ |
| 2 | Unique Physical Characteristics of the Document (Check one or more):<br><br>☐ Interesting letterhead  ☐ Notations<br>☐ Handwritten  ☐ "Received" Stamp<br>☐ Typed  ☐ Added Comments<br>☐ Seals  ☐ Other: _____ |
| 3 | Date of the Document: |
| 4 | Author or Creator of the Document:<br><br>Position (Title): |
| 5 | For what audience was this document written?<br><br>Evidence? |
| 6 | Document Information:<br>  A. List three things the author said that you think are important.<br><br><br>  B. Why do you think this document was written?<br><br><br>  C. What evidence in the document helps you know why it was written?  Quote from the document.<br><br><br>  D. List two things the document tells you about life at the time it was written.<br><br><br>  E. Write a question to the author that is left unanswered by the document. |